

AGENDA
TOWN OF ANNAPOLIS ROYAL
REGULAR COUNCIL
March 19, 2012
9:00 a.m.

Present:

Regrets:

CALL TO ORDER

APPROVAL OF REGULAR COUNCIL MINUTES

ADDITIONS/DELETIONS TO AGENDA

APPROVAL OF AGENDA

PRESENTATIONS

9:10 am Dave McCoubry presentation

10:20 am Presentation of draft report on Milestone 5, FCM¹'s Partners for Climate Protection, Jackie Maxwell of CARP²

PUBLIC HEARING

¹ Federation of Canadian Municipalities

² Clean Annapolis River Project

BUSINESS ARISING FROM MINUTES

Item	Decision / Action	Responsibility	Target Date
1. Report on Planning Services (Tab 1)	Meeting with other CAOs March	CAO BOYER	
2. Budget Discussions	1. Request from TCTS for \$500.00 (tabled from CoW)		
3. Rental of Market Square (Tab 2)			
4. Feedback on Leash-free dog times (Tab 3)			
5. Motion required to appoint DRO ³ for upcoming elections			

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1. Draft Milestone 4 Report, Partners for Climate Protection, Federation of Canadian Municipalities (Tab 4)	For Council's review	CAO	
2. Report on FCM Expert Workshop on Water Technology and Best Practices for Water and Wastewater Management for First Nations and Small Rural Communities, Ottawa, March 13 & 14, 2012 (Tab 5)	For information	CAO	

³ Deputy Returning Officer

3. Cleaning Contract (Tab 6)	This is the third year of a 3-year cleaning contract where the rates are subject to renegotiation each year; our cleaners has offered the Town the same rates as the 2011-2012 fiscal year. Staff recommend acceptance.	CAO	
4. Annapolis Valley Health Board	A meeting will be scheduled for some time in April 2012 to see how the Town can assist with the new Family Practice Residency program (without any financial commitments).	CAO	
5. Proposed Revisions to Town Procurement Policy (Tab 7)		CAO/Town Solicitor	
6. Locating neighbourhood composter			

RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS

Item	Decision/Action	Responsibility	Target Date
1. Committee of the Whole	Recommendation 1: That Superintendent of Public Works. Kevin McLean be approved for signing authority.		
	Recommendation 2: That \$6,000.00 in funding to Friends of Annapolis Pool Society be pre-approved.		
	Recommendation 3: That the flag flying policy be amended to include the Maryland flag on Maryland Day, March 25. Motion carried.		
	Recommendation 4: That salaries be increased using the Provincial Consumer Price Index 2.8% effective April 1, 2012 for all employees whose performance has been deemed fully satisfactory, in accordance with Town policy.		

2. Planning and Heritage Advisory Committee	Recommendation 5: That the Town write a letter to the appropriate department regarding the designation of ARRA ⁴ as a heritage property, seeking their agreement to the Town proceeding with the municipal registration process.		
	Recommendation 6: That the property located at 340 St George Street be given heritage approval to alter its exterior appearance to allow for removal of the damaged section of chimney down to the eaves. Motion carried.		
3. Board of Police Commissioners	No recommendations		
4. Environment Committee	No recommendations		

REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS

⁴ Annapolis Royal Regional Academy

(a) Board of Police Commissioners		Deputy Mayor Mueller-Sparenberg & Councillor Power	
(b) Mayor's Report		Mayor Roberts	
(c) ADEDA ⁵		Deputy Mayor Mueller-Sparenberg	
(d) Planning Services (Tab 8)			
(d) King's Theatre		Councillor Kathie Fearon	
(e) REMO ⁶		Councillor Sherman Hudson and Mayor Roberts	
(f) Historic Gardens		Councillor Pat Power	
(h) Twinning Committee		Mayor Phil Roberts	
{i} Upper Clement's Society		Councillor Doug Shaffner	
{j} Environment Committee		Mayor Phil Roberts	

⁵ Annapolis Digby Economic Development Agency

⁶ Regional Emergency Measures Office

{k} Planning and Heritage Advisory Committee		Councillors Kathie Fearon and Sherman Hudson	
{l} CAO's Report (Tab 9)		CAO Boyer	

CORRESPONDENCE.

1. Letter from the Town of Bridgewater dated March 6, 2012 regarding RCMP contract (Tab 10)

OTHER BUSINESS

CALENDAR:

- April 2, 2012 9:30 am PHAC
- April 4, 2012 9:00 am CoW
- April 11, 2012 9:00 am Board of Police Commissioners
- April 12, 2012 9:30 am Environment Committee
- April 16, 2012 9:00 am Council

IN CAMERA

1. Negotiations

NEXT MEETING

ADJOURNMENT

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor Roberts		
Changes made by CAO		
Approved for website by CAO		
Sent to webmaster		