

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1. Tax Account Write Off	Account number 07095171 with a balance of \$5.42	Director of Finance	
2. Tax Account Write Off	Account number 07095198 with a balance of \$239.17	Director of Finance	
3. Canada Day Funding Application	<p>The following motion is required in order for the application to be submitted:</p> <p><i>I move that Sally Burnie of the Town of Annapolis Royal be authorized to submit a funding request to the Department of Canadian Heritage in relation to the Celebrate Canada Program for organizing activities to celebrate Canada Day.</i></p>	Signature required from Phil on the application	
4. Invitation to the County of Annapolis Council Session in Inglewood	To be held on February 17, 2009 in Inglewood Community Hall at 10:00 am (welcome from the Town of Annapolis Royal - 1 minute)		
5. Municipal Responsibility for Fire Inspections (4)			
6.			
7. Fort Anne Assessment (8)			
8. Meeting in Bridgetown with Minister Hurlburt, Bob Manual and Stephen Feist	February 4, 2009 from 2:00 pm to 3:00 pm in Bridgetown to go over any issues that you wish to discuss.		

PLANNING AND HERITAGE ADVISORY COMMITTEE (10:00 a.m.)

BUSINESS ARISING

Item	Decision / Action	Responsibility	Target Date
1. Recommendations from Green Plan	26 recommendations from the report for review. (Each member of Council should have a copy of the report.)		
2. Home Hardware Building Centre– Current Development Agreement (1)			
3. Project status update report provided by ADPC	Jan. 21, 2009 – Fortier Mills- Draft Development Agreement sent to Donnie Brown and the Town for review by legal counsel. Jan. 26, 2009 – Building Supply Warehouse – meeting with planner and CAO re: next steps.		

PLANNING HERITAGE ADVISORY COMMITTEE

NEW BUSINESS

Item	Decision/Action	Responsibility	Target Date
Orientation for all members of PHAC – Annapolis District Planning Commission Functions	This session for members of Council will take place at the next Council meeting on February 16, 2009. All members of PHAC are invited to attend.	ADPC staff	
Historic Places Guidelines – recent workshop in Bridgetown		Peter Davies	

GENERAL / CORRESPONDENCE (FOR INFORMATION ONLY)

1. Letter from Mary Jennings regarding plans for a first hospice for the Valley
2. Infrastructure “shovel ready” projects

3. Letter of commendation for Constable Jay McKay

GENERAL DISCUSSION

IN CAMERA

1. Collective bargaining

OTHER

NEXT MEETING

March 4, 2009 9:00 a.m.

ADJOURNMENT