

COMMITTEE OF THE WHOLE
AGENDA
March 4, 2009
9:00 am

CALL TO ORDER

APPROVAL OF COMMITTEE OF THE WHOLE MINUTES

February 4, 2009

ADDITIONS TO AGENDA

APPROVAL OF AGENDA

March 4, 2009

PRESENTATIONS: None

PUBLIC HEARING: None

BUSINESS ARISING

Item	Decision /Action	Responsibility	Target date
1. Brick Re-pointing	Have quotes been received from Paul Buckler and Lenny Hannam?		
2. Phases 2 and 3 of the Champlain Drive Project (4)	Comment received from Aileen with the Province of Nova Scotia regarding the possibility of changing the application to make Champlain Drive a two-way street.		
3. Motion to write off outstanding taxes	There was an error in the last request to write off taxes. The corrected account numbers and amounts are: Account number 07095198 in the amount of \$581.26 and account number 07095201 in the amount \$131.93	Director of Finance	
4. Fire and Burglar Alarm By-Law (1)	CAO Boyer has identified 3 items that need clarification; the items are listed at the back of the by-law. The tab also includes an update on the fine that was issued to the AWEC and correspondence received from Judge Batiot regarding the letter that was sent to his residence.	CAO Boyer	
5. Outdoor Fire By-law (2)	Draft By-law for review		
6. System for Fire Inspection Policy	Draft Policy for review		

(3)			
7. Announcement – February 28, 2009	Update		
8. Council Orientation (5)			
9. Annapolis Royal Wharf Association – Wharf Extension Project			

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1. Cost of Living	A motion is required for all non-unionized staff to receive the 3% cost of living salary increase effective April 1, 2009. This motion should also include the Marketing and Events Coordinator.	Director of Finance	
2. Budget	Brief review. A budget meeting has been set for March 12, 2009 at 9:00 am	Director of Finance	
3. Performance against Strategic Plan (6)		CAO Boyer	
4. Request from VON (8)	Financial assistance in the amount of \$2,500.00		

PLANNING AND HERITAGE ADVISORY COMMITTEE (10:00 a.m.)

BUSINESS ARISING

Item	Decision / Action	Responsibility	Target Date
1. Back to the Future – Final Report	Discussion of the recommendations		
2. Historic Places Guidelines – workshop in Bridgetown	Update from Peter Davies		

3. Project Status Update Reports - Building Supply Warehouse and Sculpture Park (10)	The Sculpture Park Public Hearing is scheduled for March 16, 2009 at 10:00 am. Home Hardware has dropped off an envelope to Town Hall for ADPC, assuming that these are the documents that Chris is looking for so that the Development Agreement process can proceed		
--	---	--	--

PLANNING HERITAGE ADVISORY COMMITTEE

NEW BUSINESS

Item	Decision/Action	Responsibility	Target Date
1. None			

GENERAL / CORRESPONDENCE (FOR INFORMATION ONLY)

1. Letter from the Energy Management Office regarding REMO (7) – For information only
2. County of Annapolis – Public Hearing Notice (9) – For information only

GENERAL DISCUSSION

IN CAMERA

OTHER

NEXT MEETING

April 8, 2009 9:00 a.m.

ADJOURNMENT